



長榮桂冠酒店(基隆)  
EVERGREEN LAUREL HOTEL  
(KEELUNG)

國立臺灣海洋大學PORSEC2025 (2025/4/22 ~ 2025/4/26)  
RESERVATION CONFIRMATION / 訂房確認單

We are pleased to confirm the following reservation : / 我們確認您的訂房資料如下:

- **Guest Name 旅客姓名** : Mr./Ms. (Required fields)
- **Arrival date 抵達日期** : (Required fields)
- **Departure date 離開日期** : (Required fields)
- **Number of Adult/Child 成人/小孩數** : (Required fields)
- **Room Type 房型** : (Required fields)

Room Type	Daily Rate(TWD)	Include Breakfast	Number of Rooms
SINGLE	NT\$4300	1	
TWIN	NT\$4800	2	

\* HARBOR SINGLE: 1Bed (180cm\*200cm) /HARBOR TWIN): 2Bed (135cm\*200cm\*2)  
(Per room per night 5% government tax & 10% service charge of the original rate are included. / 房價含稅及服務費)

● **Remark備註** :

**【Important Notice /注意事項】** :

1. When the standard room type is insufficient, it will be upgraded to a city view or harbor view twin room type without additional charge, maintaining the original quantity of meals according to room availability. / 標準房型不足間時，將以市景或海景兩大床房型升等取代原房型不加價，隨房供應之餐食維持原份數。
2. Cancellations or revisions of all reservations must reach the hotel prior to anticipate arrival. Please contact our reservation office or reception desk before one week. / 如需取消或更改訂房，請於一週前通知本飯店訂房組或櫃檯。
3. If you need to reserve rooms, please fill out both pages and return them to our email or fax before Feb., 28th, 2025. Reservations not received by this date will result in the cancellation of the reserved rooms. / 如須預訂房間，請於2025年2月28日前將兩頁回填傳至我們的信箱或傳真，逾時將取消本案預留保留房。
4. If the booking date on Friday, the room rate make a surcharge for NT\$600. If the booking date on Saturday or holiday, the room rate will make a surcharge for NT\$1,500 per room / per night. / 訂房日如遇週五，每房加價\$600，如遇週六或假日，每房每晚加價NT\$1500。

Thank you for your patronage and support. / 謝謝您的惠顧與支持.

**Evergreen Laurel Hotel (Keelung)**

長榮桂冠酒店(基隆) 訂房組 Reservation Department

電話 Tel : 886-2-24279988 傳真 Fax : 886-2-24228642

信箱 E-mail : elhklg@evergreen-hotels.com

NO. 62-1 Chung Cheng Road., Keelung, 202 TAIWAN, R.O.C

此致 長榮桂冠酒店 (基隆)

日期 \_\_\_\_\_ 年 \_\_\_\_\_ 月 \_\_\_\_\_ 日



長榮桂冠酒店(基隆)  
EVERGREEN LAUREL HOTEL  
(KEELUNG)

To : Evergreen Laurel Hotel ( Taichung ) Date \_\_\_YY\_\_\_MM\_\_\_DD

信用卡授權書 Credit Card Authorization Form

持卡人 (Required fields)

Card-holder \_\_\_\_\_

公司名稱

Name of Company \_\_\_\_\_

統一編號 \_\_\_\_\_

信用卡卡號 (Required fields)

Card Number \_\_\_\_\_

有效期限 (Required fields) 持卡人簽名 (Required fields)

Expiration \_\_\_\_\_ Cardholder's Signature \_\_\_\_\_

( Same as one the credit card )

金額 Total Amount : NT\$ \_\_\_\_\_ (Required fields)

僅房租 Room Rental Only

住宿期間在飯店內消費 All expense during the stay in the hotel

住房擔保使用 The usage of housing guarantee

聯絡電話 Tel : \_\_\_\_\_

聯絡傳真 Fax : \_\_\_\_\_

地址 Address \_\_\_\_\_

\*附上信用卡正、反面影本，並回傳至elhklg@evergreen-hotels.com.

\*Enclosed clean & clear credit card copy of both side, and return mail  
elhklg@evergreen-hotels.com